

**MAKE PAYMENT TO:  
BROWNSBURG TOWN COURT**

31 N. Green Street  
Brownsburg, Indiana 46112  
TEL (317) 852-1192 FAX (317) 852-1116

**OFFICE HOURS:**  
Mon, Tues, Thurs, Fri: 9:00-4:30  
Wed: 9:00-NOON

1. **You have 60 days from the date your citation was issued to return this completed form to the court office.**
2. **If you wish to admit to the charge:**
  - a. Complete this form and mail it and payment to the above address within 60 days. If you wish to pay by credit card, complete this form and be sure to include the additional fee of \$4.00. Some violations can be paid online at [www.municipalonlinepayments.com/brownsburg.in](http://www.municipalonlinepayments.com/brownsburg.in). Payments made at the court office must be in the form of a money order, **EXACT** cash, or Credit card (\$4.00 charge). Payments are NOT taken via phone.
  - b. **NO PERSONAL CHECKS!!!**
  - c. If you want a receipt, you will need to include a self-addressed, stamped envelope with your payment.
3. **If you wish to deny the charge:**
  - a. Complete this form (remember to circle "C - I DENY") and mail it to the above address within 60 days.
  - b. If you deny the charge your case will be set for Trial on a Wednesday. You will be notified by mail of your Trial date.
  - c. It is YOUR responsibility to notify the Court of any change in your address. Failure to appear may result in the maximum judgment being entered against you. Maximum judgments can be up to \$10,000 depending on the classification of your offense.
4. If you fail to pay your charge by the due date, your driver's license will be suspended until full payment is received. **THERE WILL BE A \$25 LATE FEE ADDED TO LATE TICKETS!! (EXCEPT SEATBELTS AND CHILD RESTRAINT)**
5. **If you wish to apply for a deferral to keep the ticket off of your driving record:**  
For state statute violations, call the Hendricks County Prosecutor at 317-745-9283. For local ordinance violations, call the Town Attorney at 317-692-9000.  
**If any of the following conditions exist you will NOT qualify:**  
Having a ticket within the past year  
Speeding 20 mph or more over the limit  
Work zone/School zone/Construction zone ticket  
2 or more moving violations in last 5 years  
An OWI conviction within the last 10 years  
Failure to yield to emergency vehicle  
A CDL license  
Illegal U-turn  
**Do not contact the Court to determine if you qualify for a deferral.**

**FINES AND COSTS – EFFECTIVE FEBRUARY 2013**

**PERSONAL VEHICLE VIOLATIONS**

SPEEDING	\$150
**SPEEDING IN SCHOOL ZONE –	ADDITIONAL \$25
**SPEEDING IN CONSTRUCTION ZONE –	CONTACT COURT
DRIVING WHILE SUSPENDED	\$200
(minimum additional 90 day suspension)	
FAILURE TO YIELD TO EMERGENCY VEHICLE	\$150
FAILURE TO YIELD TO HWY MAINTENANCE	\$150
SEATBELT VIOLATION	\$25
CHILD RESTRAINT VIOLATION	\$25
ALL OTHER OFFENSES	\$150

**COMMERCIAL VEHICLE VIOLATIONS**

OVERWEIGHT	\$150
ILLEGAL PARKING IN CMV	\$120
ALL OTHER VIOLATIONS	\$175

I understand that if a judgment is entered against me, it will become part of my driving record. I hereby enter my appearance on the charge contained on the Uniform Traffic Ticket. I waive my initial hearing and answer to the charge as follows:

**Please circle your choice below:**

- A. **I admit to the charge and enclose the required payment for fines and costs. No Personal Checks!**
- B. **I plead no contest. I understand that this will still become part of my driving record and enclose the required payment for fines and costs. No Personal Checks!**
- C. **I deny the truth of the charge and request the case be set for Trial. Please note that if you choose to deny the charge and proceed to Trial that the Judge is not bound by the fines and costs set out above and may consider other circumstances, including prior record of convictions.**

If your ticket is late, please remember to include the \$25 late fee.  
(Except for seatbelts and child restraint viol)

Today's date	Ticket number
Printed Name (as it appears on the citation)	
Signature	
Street Address	
City, State, & Zip Code	

To make payment by credit card, please complete the following and include the additional charge of \$4.00. You may also pay online at [www.municipalonlinepayments.com/brownsburg.in](http://www.municipalonlinepayments.com/brownsburg.in) (payments made online are subject to processing fees) Some violations are not eligible for online payment.

Amount Authorized: \_\_\_\_\_

Cardholder signature: \_\_\_\_\_

VISA/MASTERCARD NUMBER \_\_\_\_\_

EXPIRATION \_\_\_\_\_ CVV# \_\_\_\_\_